



Medical Assisting

Program Description

Medical assistants are multi-skilled allied health professionals who work under the supervision of physicians in their office practices, outpatient or ambulatory care facilities. Medical assistants are part of a collaborative team of health care providers who are cross-trained to perform clinical and clerical duties. Medical assisting is one of the nation's fastest growing careers, according to the United States Bureau of Labor and Statistics.

Job Responsibilities

This is a quick overview of duties:

Administrative duties: computer applications, electronic medical record, clerical duties, Scheduling Hospital admissions and diagnostic services to name a few.

Clinical duties: Patient liaison, medical histories, assist physician, practitioner, or RN with patient exam, diagnostic testing, blood collection and medications to name a few.

Entry Requirements and Other Program Information

1. You must have a high school diploma or GED.
2. You must have at least a 2.0 Program GPA.
3. You must have completed BIO 112 and AHS 102 prior to program acceptance.
4. You must have taken or be eligible to take ENG 155 upon program entry.
5. You must have taken or be eligible to take MAT 155.
6. CPR, background check, and drug screen will all be required after you have been accepted into the program (this is not the same as acceptance into FDTC).
7. Up-to-date immunizations are required.
8. Applications submitted via online process through the College Etrieve system. Must have an active student ID to submit application in Etrieve.



Frequently Asked Questions

1. When are new students accepted into the program?

We only take in new students every fall. If you are not accepted in the fall you must wait until the following year to reapply.

2. How many students are accepted?

For each class we only accept 24 students into the MED program.

3. How long does it take to complete?

The MED program takes 1 year (3 semesters) to complete. These classes will be lecture and lab classes followed by clinical rotations.

4. Are any classes offered online?

Some of the general requirements are available as online classes, however none of the medical assisting classes are available online and will require you to be on campus most days of the week.

5. Are there any costs associated with the program other than tuition?

Yes, there are some out of pocket expenses approximately \$1500.00 Books, immunizations, background check, drug screen, CPR, uniforms, and lab supplies.