

PROCEDURE

Number: 53-24.1
Title: Student Complaint
Responsibility: Student Services
Original Approval Date:
Last Cabinet Review: 7/8/2025
Last Revision: 7/8/2025

Reference (Policy and/or Procedure)

SBTCE:

FDTC: 50-31 Due Process for Students Based on State and Local Policy

Other:

Procedure Description

Procedure

The Florence-Darlington Technical College faculty and staff serve as a resource for students assistance in resolving campus community matters.

Our FDTC Student Complaint Resolution Chart is available online and posted in each building on campus. The chart details the initial area for assistance referral and the subsequent contact areas as one moves forward toward issue resolution. The chart can be found online.

Student complaints should be submitted using the Maxient Online Reporting Form. The form can be found here (<https://cm.maxient.com/reportingform.php?FlorenceDarlingtonTC>) or online. You will be contacted within 24 hours after submitting the form.